



Allégro Dance Academy

Principal: Kirsty Tremayne ARAD PDTD RAD RTS

Email: info@allegro-dance-academy.co.uk

Website: www.allegro-dance-academy.co.uk

Allégro Dance Academy Important Information

Dear Parent/Guardian

I would like to welcome you to Allégro Dance Academy. We are proud to be a *Royal Academy of Dance* academy and all syllabus-based classes will follow the work of the RAD. I would appreciate your support in adhering to the following information to help enable the academy to run smoothly and for all involved to enjoy their classes.

Thank You.

Kind Regards

Kirsty Tremayne ARAD PDTD RTS
Principal

Allégro Dance Academy Autumn 2022 Term Dates

Term Starts: Monday 15th August 2022

Term Ends: Saturday 10th December 2022

Half Term (NO CLASSES) Saturday 15th-Friday 21st October INCLUSIVE

The Academy will continue with its flexible and adaptable approach to classes during the Covid-19 Pandemic whilst endeavouring to keep disruption to 'in studio' classes to a minimum.

Autumn Term Timetable

MONDAY –Brickhouse Studios, City Centre

5.00-6.00 RAD Grade 4 Ballet

6.00-6.30 Progressing Ballet Technique

6.30-7.00 Body Strengthening/Stretch

7.00-7.30 Foot Strengthening/Pointe Work

7.00-8.00 RAD Intermediate Ballet

TUESDAY - Queen's Park Bowling Club, Southside

10.00-10.30 Pre School Ballet

WEDNESDAY – Cathcart Trinity Church, Southside

3.55-4.35 RAD Primary Ballet

4.40-5.10 Junior Tap

5.15-6.00 RAD Grade 1 Ballet

6.00-7.00 RAD Grade 3 Ballet

SATURDAY – Queen's Park Bowling Club, Southside

9.15-9.45 Pre School Ballet

9.50-10.20 RAD Pre-Primary Ballet

10.25-11.05 RAD Primary Ballet

11.10-11.55 RAD Grade 1 Ballet

12.00-13.00 RAD Grade 2 Ballet

Autumn Term Fees

Pre School Ballet: £5.00 per class

RAD Pre-Primary & RAD Primary Ballet: £6.00 per class

RAD Grades 1-8: £7.50 per class

RAD Vocational Ballet: £8.50 per class

Junior Tap: £6.00 per class

Body Strengthening/Stretch: £6.00 per class

Pointe Work/Pointe Work Preparation: £6.00 per class

Progressing Ballet Technique: From £6.50 per class

Private Lessons: Price available on request (Fee is subject to change depending on studio hire)

Fees are to be paid in termly blocks at the start of term. An optional monthly payment plan is available for all **students taking 3 or more classes per week**.

Fees are to be paid preferably by bank transfer. If you need to pay by cash, please ensure it is the **correct amount** in an envelope with your child's name on it. Bank account details can be found at the bottom of your invoice.

Terms and Conditions

- For current students, term fees should be paid in full by the first day of term to secure your child's place in the class.
- For new students, term fees should be paid in full 10 days prior to your child's first class. For subsequent terms, fees will be due by the first day of term.
- For new students starting after the term commences, a pro rata reduction will apply and should be paid before your child's first class.
- Any fees not received by the due date as stated on the invoice will incur a 10% late payment charge.
- A place is only secure once we receive the appropriate terms fees, which will be invoiced to you.
- Six weeks notice before the last day of the current term is required if you wish to withdraw your child from the class for the following term. Failure to do so will result in the following terms fees being charged (Subject to length of term).
- We regret that in the event of pupil absence, illness or withdrawal during the current term, a refund cannot be given once fees have been paid. Pupils are welcome to join another class (this may be in a different age group) when they return to make up for lost classes if they wish.
- In the event that your child withdraws from any class/es after payment has been made for the term, fees are non-refundable/non-transferable. If you are paying in instalments and your child withdraws from the program, the total balance due for the term is still to be paid.
- We reserve the right to change fees/term dates/venues and class times, however we aim to keep changes to a minimum and inform parents as soon as possible.
- We do not accept any responsibility for lost items.
- Parent/Guardians must ensure they have seen their child go into the studio without exception and be on site ready to collect at the end of the lesson. No child will be released without the appropriate adult being on site.
- Please ensure your child has been to the toilet before the start of the lesson. For children not yet toilet trained, please remain on site in an appropriate waiting area.
- 2 emergency contact numbers must be supplied upon enrolment.
- It is vital that you disclose any relevant medical information and ensure your child has any necessary medication on them at all times.
- Photographs may be taken during class times for promotional purposes. You must inform us in writing if you do not wish your child to appear in any promotional material. (Full names will never be displayed without prior consent)
- It may be necessary on occasion to use appropriate physical touch to correct the pupil's movements and physically move them into the correct alignment.
- Adverse weather: In the interest of the safety of our students, parents and teachers, classes may be postponed or cancelled if it is deemed unsafe to travel to venues or the venues are closed due to adverse weather conditions. We will take the advice of official weather warnings and where applicable, school closures. In the event that classes are cancelled, every effort will be made to offer an alternative either in the studio at a later date or via Zoom. In the unlikely event this is not possible, no refund can be given. In the event of a cancellation, you will be notified via the email address provided on your child's registration form.
- **In the event that classes are cancelled following government advice of any kind (eg COVID-19) classes will automatically change to online format as soon as possible until it is deemed safe to return to the studio. In this case, there can be no adjustment to fees as the relevant studios will already have been paid in full.**
- GDPR: We only hold personal information on file that has been given to us with your consent. This information is stored securely and never passed on to any third party without prior permission from you.

Allégro Dance Academy Contact Details**Email:** info@allegro-dance-academy.co.uk**Uniform:** uniform@allegro-dance-academy.co.uk**Principal:** principal@allegro-dance-academy.co.uk**Website:** www.allegro-dance-academy.co.uk**Facebook:** Allégro Dance Academy (Please like and follow us for any last minute updates)**Instagram:** @allegrodanceacademy18**Uniform**

Uniform is mandatory for all students. Ballet shoes must be worn in all ballet classes. Please ensure hair is tied back (in a ballet bun from Grade 2) and no jewellery is to be worn, with the exception of 1 pair of studs for pierced ears, under any circumstances.

Uniform Suppliers

Uniform is available to purchase directly through Allégro Dance Academy. Please visit the website for the items required.

Orders can be placed by downloading the relevant order form for your child's class via the website and emailing the completed form to uniform@allegro-dance-academy.co.uk. Alternatively, you can request the form by emailing us. A size guide can be found on our website. A postal charge will be applied to all orders (excluding hoodies and onesies) of £30 and under. Any items needing to be returned as a result of ordering the incorrect size, providing they are accepted for return in accordance with our suppliers return policy, will incur a postage and handling charge.

Venue Addresses**MONDAY** – Brickhouse Studios

19 Farnell Street

Glasgow

G4 9SE

TUESDAY – Queen's Park Bowling Club

381 Langside Rd

Glasgow

G42 8DA

WEDNESDAY – Cathcart Trinity Church

90 Clarkston Road

Glasgow

G44 3DA

SATURDAY – Queen's Park Bowling Club

381 Langside Rd

Glasgow

G42 8DA

Teachers

All teachers are fully qualified and experienced to teach children and adults of all ages. All teachers are DBS/PVG checked and hold appropriate first aid training certificates.

Open Classes and Parents Watching (subject to government restrictions)

Parents are invited and encouraged to view their child's progress at one of our open classes throughout the year. You will be informed of the date nearer the time.

We kindly request that parents do not stay and watch classes during term time apart from viewing week. This ensures the children give their full attention to the teacher with no distractions. Please respect our decision with this.

Royal Academy of Dance Examinations

Students over the age of 6 years old will be given every opportunity to enter the internationally recognised Royal Academy of Dance examinations. Whilst examinations are not compulsory, they are encouraged, to give the students a sense of achievement and purpose.

It usually takes a minimum of 4 terms to fully prepare for an exam and high attendance is vital. We will notify you by email when we feel your child is ready. During the term of examination, your child must attend class every week so that they are well prepared and feel confident. Students are awarded with a medal and certificate once they have passed a ballet grade.

Please ensure you have fully read and understood the above terms and conditions and sign below to accept:

STUDENT NAME.....

SIGNED.....

DATE.....